



Urras Oighreachd Ghabhsainn

# Terms & Conditions

Last updated: 13<sup>th</sup> March 2026

These Terms & Conditions apply to all individuals or groups using Urras Oighreachd Ghabhsainn (or “UOG”)’s Community Minibus on a self-drive basis. By signing the driver’s declaration form, the Hirer agrees to comply with all T&Cs below.

## **1. Eligibility to Drive**

Drivers must be aged 21 to 70. If over 70, drivers must meet certain medical standards and therefore a letter from a GP must be provided.

Drivers must hold a valid full driving licence for at least 2 years.

Drivers must provide:

- Photocard licence
- DVLA check code (UK)
- Proof of address

Drivers must not have:

- Any motoring convictions (a maximum of three points penalty points is permitted)
- Any accident claims within the last five years
- Any disqualifications within the last five years
- Any unspent convictions for driving offences

The Vehicle may only be driven by UOG approved drivers.

Drivers must:

- drive on a voluntary basis and the minibus is used for social purposes by a non-commercial body
- not tow a trailer (unless permission is given in advance)

## **2. Vehicle Use:**

The Vehicle must be used responsibly and legally at all times.

The Vehicle is for community, not-for-profit or charitable purposes only

The Vehicle may not be used for:

- Hire or reward
- Commercial transport
- Off-road driving
- Towing without permission
- Transporting hazardous or illegal materials

Seat belts must be worn by all passengers.



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No smoking, vaping, or illegal substances are permitted inside the Vehicle.

### 3. Insurance

The vehicle is covered by comprehensive insurance.

The following are not covered and will be charged to the hirer:

- Damage caused by negligence or misuse
- Interior damage
- Tyre punctures unless due to a mechanical defect
- Loss or damage to personal belongings

If damage occurs, and an insurance claim is necessary, the hirer will be liable to pay the £250 excess.

### 4. Collecting and Dropping off the Vehicle

The minibus must be collected and dropped off at the office. The keys will be located in the key box on the garage wall. Please ask at the UOG office for the key code prior to your journey during office hours.

### 5. Breakdown & Accidents

In the event of a breakdown, the driver must contact the RAC on 0333 2000999.

In the event of an accident, the driver must:

- Prioritise safety
- Call emergency services if required
- Exchange details with third parties
- Notify the UOG immediately
- Complete an incident report form within 24 hours

The driver must not admit liability at the scene.

### 6. Vehicle Condition & Checks

All first-time drivers must receive an induction from UOG.

The Vehicle will be provided in a roadworthy condition.

The Hirer must carry out basic checks during the hire period, see checklist in vehicle.

The Vehicle must be returned:

- Clean and tidy inside
- With a full tank of fuel (unless alternative arrangements are agreed)
- With all equipment (e.g., keys and logbook)

### 7. Fuel

The hirer is responsible for all fuel used and must be returned with a full tank.



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If the vehicle is returned without a full tank, the cost of refuelling will be charged.

### 8. Donation

Minibus users are not permitted to charge passengers in any form for journeys using the community minibus. Passengers can give a donation if they wish.

A donation is requested for the use of the bus to contribute towards maintenance costs. An invoice requesting a donation will be sent to the community organisation after the van has been returned. £25 per day (Up to 24 hours), £15 per half day (Up to 4 hours) and £10 per hour is the suggested amount.

If the community organisation is out with the Galson Estate the following charges will apply: £60 per day (up to 24 hours) and £40 per half day. If residents or local organisations will benefit from the hire, management may consider the local donation rate.

### 9. Cancellations

Please cancel through the booking form at [www.galsontrust.com](http://www.galsontrust.com).

UOG reserves the right to cancel a booking due to:

- Unsafe weather conditions
- Mechanical issues
- Driver eligibility concerns

### 10. Penalties & Offences

The Hirer is responsible for:

- Parking fines
- Congestion charges
- Traffic offences

### 11. Damage & Liability

All damage must be reported immediately.

The hirer is responsible for:

- Damage caused by negligence, improper use, or unauthorised drivers
- Loss or damage not covered by insurance

UOG is not responsible for:

- Personal items lost or left in the Vehicle
- Consequential losses (e.g., delays)

### 12. Data Protection

Personal data will be stored securely and used only for hire administration, legal compliance, and insurance purposes.

Data will not be shared except where legally required.



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### **13. Termination**

UOG reserves the right to refuse or terminate a hire if:

- The Hirer breaches any T&Cs
- The Vehicle is being misused
- Safety concerns arise

### **14. Agreement**

By signing the Driver Declaration, the Hirer confirms that they:

- Have read and understood these Terms & Conditions
- Accept full responsibility for the Vehicle during the hire period
- Agree to comply with all requirements set out above