



## Community Minibus Driver Declaration

A request has been made to add you to our insurance so you can drive the community minibus for their bookings.

To approve you as a driver please complete the form below:

Your personal information and details will only be shared with our insurance company and will not be shared with any other party.

Please take time to make sure you complete this form accurately as any incorrect information will invalidate our insurance and could result in criminal prosecution.

Return the completed form to [transport@uogtld.com](mailto:transport@uogtld.com)

*If you have nominated in error or do not wish to register as a driver let us know as soon as possible. Your information will be deleted from our system.*

1 - Group/Club/Organisations you wish to drive for:	1: 2: 3: 4:
NOTE: If you are not part of a group/club/organisation, please state 'None'. You can apply to drive for more than one group. Please list all that apply.	
2 - Full Name <i>(as written on your driving licence)</i>	
3 - Date of birth <i>(You must be aged 21 or over to drive the minibus)</i>	
4 - Full address and postcode	
5 - E-mail address	
6 - Mobile	
7 - Driving Licence Number	
8 - Date licence obtained	

9 - Are you a paid employee for any of the groups of listed in question 1 above?  <i>If YES please tell us which.</i> <i>(As a volunteer you are permitted to drive a minibus on a standard driving licence, however if you are a paid employee you will need to complete a MIDAS course to drive the minibus.)</i>	YES/NO* (*delete as appropriate)
9.b - Do you have a valid MIDAS certificate?	YES/NO* (*delete as appropriate)
10 - In the last five years have you:	
10.a Had any accidents / claims/ losses	YES/NO* (*delete as appropriate)

**Urras Oighreachd Ghabhainn****Minibus Form 2**

(regardless of blame) in connection with any other motor vehicle?	
10.b Been convicted of any of any motoring offence (including fixed penalties) been disqualified from driving or are there any prosecutions pending?	YES/NO* (*delete as appropriate)
10.c BEEN convicted or have pending convictions for any non-motoring offence?	YES/NO
If you have answered YES to any of the above please give details.  If you are unsure whether to include something or wish to discuss any of the above in confidence please call us on 07497 925905.	

11 - Have you ever had an insurance policy refused / declined / cancelled / voided or any special terms imposed	YES/NO
If YES please provide details	

12 - Do you suffer a disability or medical condition that must be disclosed to the DVLA?	YES/NO
If YES, please provide details (in confidence)	

13 - Is there anything else you think you should tell us that might affect our ability to insure you to drive the minibus?	
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**Driver statements:**

- Before driving the bus, I will check the copy of the insurance schedule in the glove box.
- In the event of an accident, I will notify UOG immediately on 01851850411 or out of hours on 07469189449. I should also contact the police. I must not admit to, negotiate on or refuse any claim.
- I am the only person permitted to drive the minibus, and I must not permit anyone else to drive it.
- I must not leave the minibus unlocked, windows/roof panel left open, or the keys left in or on the vehicle.
- By taking possession of the minibus, I am certifying that I am capable of using it in a safe and proper manner.

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- I am aware that UOG claim no expertise and make no representation concerning the fitness of the minibus and that it is my responsibility to check it visually to ensure the vehicle is safe to use before I do so. If the minibus becomes unsafe or in a state of disrepair, I will immediately discontinue use and notify UOG.
- I confirm that the information that I have provided on the driver's declaration is current, true, and correct. I understand that should any information provided by me prove to be incorrect this would invalidate any insurance and could result in criminal prosecution.
- It is my responsibility as group leader to ensure that the minibus is returned on time, refuelled and clean and tidy. All rubbish will be removed from the minibus.
- I will ensure that all equipment/personal belongings are removed from the minibus at the end of the session.
- On behalf of the registered minibus group listed, I agree to pay for the loss of or damage to the minibus and further agree to accept the UOG's assessment of fair restitution for damage, dirtiness, delinquency, and/or loss of items in part or in total.
- I agree not to charge passengers in any form for journeys using the community minibus.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_